



ARCHITECTS BENEVOLENT SOCIETY

Registered under the Travancore-Cochin Literary, Scientific and Charitable Societies Act 1955 TSR/TC/208/2014
 Regd. Office: Archana, Womens Club Road, Chembukkavu, Thrissur- 20 PAN: AAKAA5261G
 Web:www.abskerala.in, E.mail: abskerala2020@gmail.com Contact: 94474 07130, 7034025399



CLAUSE	AMENDED BYE- LAW
	1. Name:- Architects Benevolent Society
	2. Address:-Archana, Women's Club Road, Chembukkavu, Thrissur-20
In the Principal Bye- Law Amend Para No.3	3. Jurisdiction: - The Jurisdiction of the Society shall be within Kerala State.
In the Principal Bye- Law Add as Para No.4	4. Registered Office: - The Registered Office shall function at the aforesaid address.
In the Principal Bye- Law Add as Para No.5	5. Registration: The Society is registered and would function under Travancore -Cochin Literary, Scientific and Charitable Societies Registration Act XII of 1955.
In the Principal Bye- Law Add as Para No.6	6. Year: - Official year shall be the financial year (01 st April to 31 st March)
In the Principal Bye- Law Add as Para No.7	7. Definitions:- a. 'ABS' means ARCHITECTS BENEVOLENT SOCIETY registered under Travancore-Cochin Literary, Scientific and Charitable Societies Registration Act XII of 1955. b. "MEMBER" means a person who has obtained membership in the Society in accordance with Bye-Law. c. "BYE-LAW" means the Bye-Law of ARCHITECT BENEVOLENT SOCIETY.
In the Principal Bye- Law Add the following Heading	ARCHITECTS BENEVOLENT SOCIETY.
	CONSTITUTION
	PREAMBLE



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<p>In the Principal Bye- Law add as additional Paragraph</p>	<p>We, the Architects from different Districts of KERALA met together with an aim to foster friendship and brotherhood among the Architects community and professionals by establishing different channels and a common platform for effective communication. ABS is a state organization which consists of fourteen districts having numerous members in different parts of the state. The aim of the organization is to cater the requirements of the architects' community in Kerala.</p> <p>To promote the well-being and progress of all Architects, we hereby resolve to unite our efforts in these directions by constituting an association of Architects of the state based upon the principles enshrined within this constitution.</p>
<p>In the Principal Bye- Law add</p>	<p style="text-align: center;">I. CONSTITUTION:</p>
	<p>The constitution of this association shall be comprised of the Memorandum of Association and Rules and Regulation as provided hereunder.</p>
<p>In the Principal Bye- Law add</p>	<p style="text-align: center;">II. MEMORANDUM OF ASSOCIATION:</p>
	<p>a. The name of this society shall be ARCHITECTS BENEVOLENT SOCIETY known as ABS.</p> <p>b. The registered office of this society shall be situated at Archana, Women's Club Road, Chembukkavu, Thrissur-20 or at such other place or places as may be decided from time to time.</p> <p>c. PURPOSE: The main THEME for which this society is formed shall be based on a Declaration of Principles, which is as follows.</p> <ul style="list-style-type: none"> ● BROTHERHOOD ● FELLOWSHIP ● SOCIAL SECURITY
<p>In the Principal Bye- Law Clause 4.1 to 5 shall be</p>	<p>d. Aims and Objectives:</p> <p style="padding-left: 40px;">1. To foster friendship and brotherhood among the Architects on</p>



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Deleted and amended as	<p>platform for effective communication.</p> <ol style="list-style-type: none">2. To foster friendship among the members and their families.3. To enhance economic activity and general growth among Architects by initiating and promoting new ventures, consultancy to government and quasi government institutions, also supporting younger generation by widening their knowledge base with experience sharing.4. To encourage unity and extend ARCHITECTS BENEVOLENT SOCIETY and its ideals throughout the country in such manner as may be thought fit.5. To establish enthusiastic and spearheading groups of intellectuals, management experts, opinion and decision makers and financial strongholds from among the Architects community for an effective interference at all social and administrative levels, so that equity and justice is ensured for the Architects at large.6. To promote social, cultural, educational activities and science on a charitable basis without any profit motive.7. To interact with, guide, extend help and assistance to the poor and weaker section of the Architects community.8. To extend the network to middle and lower levels of Architects community and support their activities effectively by all means including extending a preferential patronage.9. To uphold the principles of charity, generate and distribute financial assistance to the needy and genuine members of the society, irrespective of cast and creed and, to serve as a prop to the downtrodden in a broader sense.10. To organize and encourage projects and scheme to enable or help people to acquire their own business by giving guidance and
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	<p>support. The society can also start welfare schemes to generate funds to help the needy members when necessary to cover-up financial requirements on mutual respect.</p> <p>11. To institute and distribute awards, prizes and honors to eminent personalities in the society, in recognition of their talents, valuable services to the humanity and the society and their personal achievements.</p> <p>12. To set up ABS help desks to spread the message of BROTHERHOOD, FELLOWSHIP&SOCIAL SECURITY at various places as per the decision of the Executive Committee</p> <p>13. The ABS is a non-political and unbiased organization.</p> <p>14. Profits, if any made from the activities of the Society shall not be distributed among the members and it shall be contributed to the ABS fund.</p> <p>15. ABS can enter into agreement with any Government or authorities such as state, municipality, local body or any person, whatsoever, to obtain from them any rights, privileges or concessions, that the Society may deem necessary to meet the objectives of the Society, to carry out such arrangements, rights, privileges and concessions.</p> <p>If any of the above mentioned aims and objectives are found to be against Section 3 or Section 32 of the Travancore Cochin Literary Scientific and Charitable Societies Act, 1955 (Act XII of 1955) such aims and objects will be deemed to be void and shall have no legal standing.</p>
In the Principal Bye- Law Add	<p style="text-align: center;">III. RULES AND REGULATIONS: ARTICLE-1 :- REGISTRATION</p>
	<p>1.1. Registration</p> <p>a) This society shall be registered under the ACT XII of The Travancore – Cochin Literary, Scientific & Charitable Societies Registration Act, 1955 (T.C.L.S.S.R. ACT, 1955.)</p>



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b) The affairs of this society shall be governed by the provisions as set out in its Memorandum of Association and its Articles of Association, subject to the provisions of the ACT XII OF T.C.L.S.S.R. ACT, 1955.

1.2 Affiliation

This society can be affiliated and can provide affiliation to any Architects organization around the world, situated in any nation, state, district, municipality, panchayath, village etc., provided, its aims objectives, constitution and bye-law are more or less same and will be known as ABS associates .The authority and power to give such affiliations shall be vested with Executive Committee exclusively.

1.3. Emblem

This society can design suitable emblem and flag to have an identity in due respect

1.4. Oath

Individual Member - PLEDGE

I do solemnly promise that I shall faithfully serve the purpose of ARCHITECTS BENEVOLENT SOCIETY and shall at all times uphold its ideals and principles.

Architects Benevolent Society (ABS) is an organization of Architects based on the motto 'Brotherhood, Fellowship & Social security'.

I swear that I shall abide to the rules and regulations of Architects Benevolent Society keeping up the decency & decorum of the Society having committed to work towards the wellbeing of its members. I am also aware that Architects Benevolent Society is a non-political organization.

I do here by swear that I will neither indulge in anything detrimental to the unity and integrity of our nation nor will get involved that will lead to discrimination of people on the ground of caste, creed, color, race,



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	<p>sex or place of birth.</p> <p>I shall uphold the values of Architects Benevolent Society and ensure that this platform is not used for one’s own selfish interest but for the interest of the Society and its members in a large perspective. It shall be my earnest endeavor to foster cooperation and brotherhood within the organization and take this Society to greater heights.</p> <p>Above all, I shall uphold the spirit of an ethical professional, a true Architect and a proud Indian. -----Jai Hind!!</p>														
	<p>ARTICLE-II ABS :- ORGANISATION STRUCTURE</p>														
	<p style="text-align: center;">2.STRUCTURE OF THE ORGANISATION</p> <p>2.1. The ABS is an organization of Architects registered with Council of Architecture and Indian Institute of Architects, with a prime executive for the purpose of a centralized administration and coordination of its activities.</p> <p>2.2. The Activities of the organization will be managed, organized, administered, directed controlled and supervised by an nine member Executive committee</p> <p>The office bearers are elected from within the nine member executive committee elected by the General Body.</p> <p>2.2.1 The Executive Committee will have 9 members as per the following pattern –</p>														
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">1. President</td> <td style="text-align: right;">- 1</td> </tr> <tr> <td>2. Vice President</td> <td style="text-align: right;">- 1</td> </tr> <tr> <td>3. General Secretary</td> <td style="text-align: right;">- 1</td> </tr> <tr> <td>4. Joint Secretary</td> <td style="text-align: right;">- 1</td> </tr> <tr> <td>5. Treasurer</td> <td style="text-align: right;">- 1</td> </tr> <tr> <td>6-9. Committee Members</td> <td style="text-align: right;">- 4</td> </tr> <tr> <td style="text-align: right;">Total =</td> <td style="text-align: right;"><u>9</u></td> </tr> </table>	1. President	- 1	2. Vice President	- 1	3. General Secretary	- 1	4. Joint Secretary	- 1	5. Treasurer	- 1	6-9. Committee Members	- 4	Total =	<u>9</u>
1. President	- 1														
2. Vice President	- 1														
3. General Secretary	- 1														
4. Joint Secretary	- 1														
5. Treasurer	- 1														
6-9. Committee Members	- 4														
Total =	<u>9</u>														
	<p>2.2.2. The members of the Executive Committee, will be elected by</p>														



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	and from among the members of the General body
In the Principal Bye- Law Clause 5.1 to 6 shall be deleted and amended as	<p style="text-align: center;">2.2- MEMBERSHIP</p> <p>The membership of the Society shall be limited to Architects (men/women) who shall INVARIABLY be the MEMBERS OF IIA and registered with Council of Architecture ,India.</p> <p>Temporary membership shall be given to architects, registered with COA and applied for IIA membership, maximum up to a period of one year. Temporary members have to get IIA membership within that one year and convert their membership to regular membership.</p> <p>2.2.3. Fees: All applications for membership shall be on the prescribed application form of the Society along with the entrance fees of Rs.1,000/- (Rupees one thousand only) or as decided by the General Body of the Society from time to time. Every application for membership shall be proposed by any member of the society and seconded by another member. The decision of the Society Executive Committee regarding the admission of a member to the Society shall be final and no reasons need to be given to the applicant for the rejection of any application for membership.</p> <p>Membership fees and subscription are as follows:</p> <ul style="list-style-type: none">a) A member has to pay an annual subscription fee of Rs.1000/- or any amount as decided by the AGM time to time (payable in advance)b) A member shall be served with a show cause notice as to why his/ her membership may not be suspended, if in the opinion of the Society Executive Committee, he/she is not qualified or desirable for membership or is unfit for any reason to continue as member of the society.c) If any member misbehaves or performs against the interest of the organization at any level, the same can be brought to the notice of the executive committee. In such cases, the Secretary on



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	<p>behalf of the Executive committee will serve a show cause notice to the concerned member giving 14 days' time to the member from the date of the notice (either delivered personally or send by registered post or by electronic media). The reply shall be verified by a three member disciplinary committee and the executive committee will act considering the report by the disciplinary committee.</p> <p>d) The Society Executive Committee after considering the explanation of the member may suspend/ dismiss the said member by a 2/3 majority vote. The dismissal of any member shall be subjected to the ratification of the next General Body Meeting.</p> <p>2.2.4. Termination:</p> <p>a) A member shall be terminated if he resigns from his/ her membership of the society provided the Society Executive Committee accepts the said resignation of the member.</p> <p>b) A member shall automatically stand cancelled if he/she dies.</p> <p>c) A membership shall be terminated if he/she is dismissed by the executive committee. The dismissal of any member for any reason shall be subjected to the ratification of the next General Body Meeting.</p>
In the Principal Bye- Law Clause 6 shall be amended as	<p style="text-align: center;">ARTICLE-III- GENERAL BODY</p> <p>3.1. All members of the Society will become the members of the general body</p> <p>3.1.1. The General Body Meeting shall transact the following business – adopt the annual budget, receive & adopt the annual report of ABS & the audited accounts of the organization. To transact any other business as may be required and warranted by circumstances.</p>



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	<p>3.1.2. Concerned Members shall be given not less than 14 days' notice in writing or by electronic media for the General Body Meetings specifying the place, date and time, with agenda of the business to be transacted at the meeting. The notice shall be served on every member in such a manner to ensure receipt as may be decided by the Executive Committee from time to time.</p> <p>3.1.3. The meeting may be convened preferably in the office of ABS or at such other place or on any online platform as may be decided by the Executive Committee. The members' Electronic attendance also treated as sufficient for the General Body Meetings.</p> <p>3.1.4. The quorum for all General Body Meetings of the Society shall be 1/3 (one third) of the total members as specified above in clause 3.1 of the Organization. If the required quorum is not available for any such meeting, the same shall be adjourned to the same date. This second meeting shall be convened on a convenient date, time and place, as decided by the adjourned meeting, with not less than one hour notice to all members, according to the stipulations as per clause. For this meeting a minimum of 1/5th (one fifth) of the members' physically / electronically present shall be treated as sufficient to satisfy the quorum.</p>
<p>In the Principal Bye- Law Clause 6.9 shall be amended as</p>	<p>3.2. EXTRA ORDINARY GENERAL BODY MEETING</p> <p>The executive committee may call an extra ordinary general body meeting of the society with 7 days' notice, whenever in their opinion they may deem it necessary to do so or as per the request of at least 20% of members of the society.</p>
<p>Add</p>	<p style="text-align: center;">ARTICLE. IV - VOTING</p> <p>4.1.1. The voting for Executive Committee in AGM as specified in Article 3.1 shall be by secret ballot. All those candidates getting the highest number of votes shall be declared elected. In the case of a tie, the election shall be decided by drawing lots.</p> <p>4.1.2. Eligibility for members to participate in the general body meeting – All the members of the society, who have cleared all their dues towards membership and other schemes promoted by the society, up to</p>



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	<p>31st March of the year of the general body, are eligible to attend the meeting.</p> <p>4.1.3. 4 members of the executive committee shall be representative of the IIA Karla Chapter time to time and the remaining 5 members are elected by general body of the ABS.</p> <p>4,1,4. The Office bearers will be elected by and within the Executive committee Members.</p>
Add	<p style="text-align: center;">ARTICLE –V- POWERS OF THE GENERAL BODY</p> <p>5.1. To manage, administer and control the society and its property.</p> <p>5.2. To purchase, acquire or take on lease and to sell or otherwise dispose any property, movable or immovable of the society.</p> <p>5.3. To elect the members of the Executive Committee of the society.</p> <p>5.4. To amend, alter, or modify the bye-laws, whenever found necessary.</p> <p>5.5. To dismiss or appoint an adhoc committee when non-functioning of the executive / sub-committees are reported by the General body meeting.</p> <p>5.6. To review the actions and recommendations of the Executive Committee and verify or if necessary amend them, for the smooth functioning of the Organization.</p> <p>5.7. To remove erring members from the roles after giving due notice to the concerned and after fulfillment of all required formalities, deemed fit and necessary.</p> <p>5.8. To do such other acts to achieve the objects of the society</p>



Add	<p style="text-align: center;">ARTICLE- VI - ELECTIONS</p> <p>6.1. The management of the society shall be vested with the Executive Committee which will consist of nine members, of which 4 members will be the nominees of IIA Kerala Chapter, selected from the eligible voters of ABS, and 5 members are elected from the eligible voters of ABS. The vacancies in the Society Executive Committee due to deficiency of the required number of membership from any category shall be made good, by the other sections of the eligible members by the General Body.</p> <p>The eligible voters list have to be exhibited or circulated among members before 7 days of the general body date declared. The returning Officer will be appointed by the Society Executive Committee. The returning officer thus appointed should not be a candidate for any official post.</p> <p>6.2. Executive committee There shall be an Executive Committee consisting of nine members for the ABS, to manage the routine administration of the society.</p> <p>6.3. Elective officers- President-1, Vice President-1, General Secretary-1, Joint Secretary-1, and Treasurer-1. The tenure of the Society Executive Committee shall be two years from the date of formation/ election.</p> <p>6.4. Nominations:</p> <ul style="list-style-type: none">a) All nominations for election to the executive committee shall be made in the prescribed form.b) All nominations for election to the executive committee should reach the returning officer of the nomination committee, in a sealed cover, at least 10 days prior to the date of the election. In case, however, insufficient nominations are received, the same shall be kept open and such nominations can be made on the election floor of the state. In such case, the candidate whose nominations have received within the deadline will be declared elected, provided their nomination form is in order. The election shall be held for the remaining posts only from among the candidates who have filed the valid nomination during the extended deadline.c) The Executive Committee shall elect three members from senior
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	<p>members/ Past Presidents towards nomination committee, one person among three can be declared as Chairman of the nomination committee. Chairman should adhere the rules and regulation as per the constitution and bye law for the smooth conduction of election.</p> <p>d) A member shall be elected to the executive committee for two consecutive terms only. If he/she desires to be elected again to the executive committee, they have to take a break of a full term at the least.</p>
Add	<p style="text-align: center;">ARTICLE- VII - FINANCE</p> <p>7.1. Period- The accounting year of the Society shall be the financial year 1st April- to 31st March.</p> <p>7.2. Budget- All the annual budget of the Society shall be presented & approved by General Body consisting of Members mentioned in article 3.1 within 45 days of assuming office and shall be passed. The said budget shall be circulated to all the members within 10 days of passing the same in the General Body Meting.</p> <p>7.3. Accounts- All movable and immovable assets of the society shall be held in the name of ABS only. The funds shall be kept in an account with a nationalized / scheduled bank. The Treasurer and either the President or the Secretary should operate the account jointly. The Treasurer shall maintain the accounts of all the income and expenditure heads on the behalf of the Society.</p> <p>The annual general body shall authorise the newly elected executive committee to pass a resolution for transferring the account operating responsibility to the newly elected office bearers.</p> <p>7.4. Audit- a) The accounts of the society shall be audited by the certified auditors</p>



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	<p>appointed by the Annual General Body of the as mentioned in article 3.1 and the Treasurer shall prepare the accounts in the form of Balance sheet and Income & Expenditure of the accounting year (01st April to 31st March).</p>
Add	<p style="text-align: center;">ARTICLE- VIII - POWERS AND DUTIES OF OFFICERS</p> <p>8.1. The day-to-day affairs of the society shall be managed by the Executive Committee members. The Executive Committee shall have power to appoint or remove Sub Committee/ Sub Committee Members of the Society as may be required for the efficient function of the affairs of the Society.</p> <p>8.2. The Executive Committee shall open bank account / accounts with national /scheduled bank in the name of ABS and to operate such bank account / accounts for and on behalf of the Society. The bank account/accounts of the Society shall be operated by Treasurer/ and either the President or Secretary.</p> <p>8.3. The Executive Committee shall delegate any one of its powers to any of the members to facilitate proper functioning and implementation of any of the objects of the Society with the knowledge of general body as mentioned in article 3.1.</p> <p>8.4. The Executive Committee shall also have the following powers.</p> <p>8.4.1. To frame rules and regulations for the conduct, management and administration of the activities of the Society with powers to alter, modify, amend or annul the same with the approval of the general body</p> <p>8.4.2. To prepare, keep and maintain the income and expenditure accounts of the society.</p> <p>8.4.3. To frame the budgetary estimates of the Society.</p> <p>8.4.4. To collect/ recover the dues from the members and to keep such amounts deposited in the funds of the Society.</p>



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8.4.5. To receive donations, grants in aid or gifts from members and other like-minded persons or bodies, companies and corporations with approval of the General Body.

8.4.6. To convene the general body meeting of the members of the Society once in a year and present the accounts and reports of the Society before the meeting.

8.4.7. To appoint, suspend, dismisses or discharges the employees of the Society or to take any disciplinary action against them, as may become necessary.

8.4.8. To purchase, take on lease, hire or otherwise acquire any movable or immovable properties, with the consent/ approval of the general body or specially convened general body with specific agenda to invoke any rights and privileges necessary and expedient for carrying on the objects of the Society as enunciated in the memorandum of association of the Society.

8.4.9. To sell, manage, lease, mortgage, pledge, dispose or otherwise deal with all or any part of the properties owned by the Society, including the securities of the Society, with the consent/ approval of the annual general body or specially convened general body with specific agenda.

8.4.10. To appoint a Chartered Accountant as an auditor of the Society every year with the approval and concurrence of the general body.

8.4.11. To appoint an Advocate/ Chartered Accountant who is eligible for practice in any of the courts in India, as standing counsel and legal advisor of the Society and fix his/ her remuneration from time to time.

8.4.12. To support Architects movements and endeavours to imbibe cardinal principles and value bond in Architectural profession, among the youngsters and students by holding special sessions on personality development, leadership programs, quality improvement projects and various awareness quiz programs etc.



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8.4.13. To organize seminars, classes, educational talks etc. with the participation of veterans from the society on topics relevant to the time and circumstances, with a basic view to uphold human values and up bring the essential elements of character prioritized by the profession and its various teachings.

8.4.14. To hold congregations of members with families at periodic intervals, and to monitor educational tours or otherwise so as to create and maintain cohesion among the constituents and to institute solidarity and oneness according to the settled principles and preaching of the society.

8.4.15. To establish study centres, libraries etc. to provide amenities to the members to acquire awareness and equip them with adequate knowledge in Architecture and to carry out research in the allied field, to the ultimate benefit and betterment of the mankind as a whole.

8.4.16. To establish a sense of self pride and prestige among the Architects and to act as an effective tool to mould them as responsible citizens of modern India, with a clear vision in direction and thoughts, synonymous to what our fore fathers have already designed and taught us in the past.

8.4.17. To provide, establish, endow, maintain, control and manage, charitable institutions, libraries, clinics, hospitals, community halls, diagnostics centres and to render medical relief and administer medical aid in any manner so as to directly or indirectly benefit especially the members of the society and the public at large.

8.4.18. To organize seminars, study classes, discourses, workshops and lectures on matters of business development, health awareness, ethical moral values etc. with the inevitable view to create awareness among the youth, henceforth establish a dedicated young generation.

8.4.19. To establish educational institutions for imparting instructions of all kinds to the members and others, and to conduct technical and



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Regd. Office: Archana, Womens Club Road, Chembukkavu, Thrissur- 20 PAN: AAKAA5261G
Web: www.abskerala.in, E.mail: abskerala2020@gmail.com Contact: 94474 07130, 7034025399

	<p>job-oriented courses, to provide scholarships, stipends and other incentives for eligible students among the members and if necessary (as decided by the society) to help even an eligible poor Architects and families.</p> <p>8.4.20. To accept gift, grant, donation, contribution or subscription for the promotion of the society and also to file applications and to appeals for generating funds subject to the approval of the General Body from all quarters as per the framework of prevailing laws of India.</p> <p>8.4.21. To raise funds by availing loans from individuals or financial institutions for achieving the objectives of the Society.</p> <p>8.4.22. To invest to accrue capital assets which form part of the ABS.</p> <p>8.4.23. To sell, assign, mortgage, lease, exchange, transfer or dispose of, turn to account or otherwise deal with all or any property movable or immovable, of the ABS as may be necessary or convenient for the working of the Society, subject to the approval of the General Body.</p> <p>8.4.24. To act as an arbitrator to solve the disputes among the members as well as to settle the various issues affecting the members of the society.</p> <p>The duties, functions and powers of the office bearers shall be such as usually pertaining to the offices they hold respectively, without affecting the general duties, functions and powers referred above. They shall execute and perform the following powers, functions and duties.</p>
In the Principal Bye- Law Clause 9 shall be deleted and amended as	<p>8.5 .The President</p> <p>8.5.1. The President shall preside over all the meetings of Executive Committee and the general body meeting. He/ She shall also exercise general control over the affairs of the Society especially the Executive Committee and the powers and functions delegated to him by the general body.</p> <p>8.5.2. He/ She shall have power to control the committee members for</p>



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	<p>healthy and smooth functioning of the meeting. If any member misbehaves and create obstructions for the smooth function, President can request to co-operate for the smooth functioning of the meeting. If the member continues to misbehave the President can take action to get him out of the meeting venue.</p> <p>8.5.3. The President can direct the General Secretary to call the meetings, If the Secretary fails to do so the President shall have the power to call the meeting himself / herself.</p> <p>8.5.4. The President and the Secretary jointly shall execute all the documents on behalf of the Society.</p> <p>8.5.5. The President shall constitute sub committees whenever necessary with the knowledge and approval of the Executive Committee.</p> <p>8.5.6. President should sign the minute's book prepared by the Secretary of both Executive Committee and general body.</p> <p>8.5.7. The candidate to be considered as President should have proved his/ her efficiency, experience and knowledge of working as an executive committee member for at least one full term</p>
<p>In the Principal Bye- Law Clause 10 shall be deleted and amended as</p>	<p>8.6. Vice President.</p> <p>8.6.1. The Vice President has to assist the President to discharge the functions of the Society and in the absence of the President, he/ she shall discharge the duties of the President to preside, and conduct the meetings.</p>
<p>In the Principal Bye- Law Clause 11 shall be deleted and amended as</p>	<p>8.7. Secretary</p> <p>8.7.1. Secretary shall be the administrative executive of the Society.</p>



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	<p>8.7.2. Secretary shall place before the executive committee all important correspondences up to the date of the meeting.</p> <p>8.7.3. Secretary shall be the custodian of all documents and records of the society and shall have general control over the office.</p> <p>8.7.4. Secretary shall attend to the day to day correspondences and office functions.</p> <p>8.7.5. Secretary may delegate any of his/ her powers and duties to any member if necessary with the approval of the President.</p> <p>8.7.6. Secretary shall represent the Society in all the legal proceedings.</p> <p>8.7.7. Secretary shall convene all the meetings of the society, (general body and executive committees) with the knowledge and approval of the President. The agenda of such meetings shall be prepared by the Secretary in consultation with the President.</p> <p>8.7.8. Secretary should maintain a register (minutes book) having pages numbered serially or electronic minutes book to record the summary of the proceedings and minutes of both executive committee and general body meetings.</p> <p>8.7.9. Secretary shall make arrangements for the conduct of all functions of the society in consultation with the President as decided by the Society.</p> <p>8.7.10 deleted</p>
In the Principal Bye- Law Clause 12 shall be amended as	<p>8.8 Joint Secretary</p> <p>8.8.1. The Joint secretary shall assist the secretary in the day to day affairs of the society. In the absence of Secretary, the Joint Secretary shall perform all functions of the Secretary in consultation with the President.</p> <p>8.8.2. Joint secretary should execute special responsibilities entrusted</p>



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	by the President, Secretary and the Executive Committee.
In the Principal Bye- Law Clause 13 shall be deleted and amended as	<p>8.9. Treasurer</p> <p>8.9.1. The Treasurer shall be the sole custodian of all the funds and accounts of the Society. He/ She shall be responsible for the true and proper maintenance of the books of accounts, he shall also be responsible to prepare and submit monthly income and expenditure account, annual account, budget and projected figures and statement of the accounts to the concerned Executive Committee as well as to the general body. The Treasurer shall, act as per the directive from the President/Secretary and he/ she shall make payment only on vouchers passed by the Secretary or the President.</p> <p>8.9.2. The Treasurer shall properly maintain all accounts and account books collect subscriptions, donations, membership fees and also ensure the receipts for money received and issued.</p> <p>8.9.3. Treasurer shall operate the bank account jointly with the Secretary or President.</p> <p>8.9.4. Treasurer shall be responsible for proper up keep of the receipts, books, vouchers of expenditure, cash book; ledgers, bank account, membership registers and such other records as may be related to the accounts.</p> <p>8.9.5. Treasurer shall report to the concerned Executive Committee, the President in his absence, Vice president or the Secretary, regarding the state of finance of the Society and perform such other duties and functions relating to finance and accounts as may be prescribed by the Executive Committee.</p> <p>8.9.6. The Treasurer should submit audited accounts to the concerned Executive Committee and general body for approval.</p> <p>8.9.7. Treasurer shall keep an imprest cash up to a maximum of Rs.20000/-(Rupees twenty thousand only) to cater the emergency day to day expenditure.</p>



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	8.9.8. Treasurer will be responsible for collecting the Membership share from any of the members. This amount along with the list of members must be made available for scrutiny of members any time.
Add	8.10. Committee Members - 8.10.1 They shall discharge such responsibilities as may be assigned by the Executive Committee with the approval of general body
In the Principal Bye- Law Clause 15 shall be added as	ARTICLE- IX- RECORDS 9.1. Certificate of Registration 9.2. Bye- Law 9.3. Minutes Book 9.4. Membership Register including the Members’ details such as Name, Address, occupation if any and date of joining. 9.5. Up to date income and expenditure statements and the remains signed by the current three Executive Committee Members. 9.6. Up to date account books of the Assets and Liabilities of the Society. 9.7. Account Books showing the income and expenditure and its entries under relevant heads 9.8. Receipt Books 9.9. Activity Reports 9.10. Other records necessary for the Society
In the Principal Bye- Law Clause 16 shall be added as	ARTICLE- X - ASSETS 10.1. The movable and immovable assets of the Society shall temporarily be entrusted with the current Executive Committee. The assets purchased on behalf of the Society shall be in the joint name of the President and Secretary. The assets of the Society shall not be divided among the Members.
In the Principal Bye- Law Clause 17 shall be added as	ARTICLE- XI WORKING CAPITAL 11.1. The fund shall be collected through the Membership Fee, Annual Subscription, Donation and Grant from Government and other Institutions.



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	<p>11.2. The Society Fund shall be deposited in a recognized bank in the joint names of President, Secretary and Treasurer.</p> <p>11.3. Subject to the decisions of the General Body, fund shall be utilized for the execution of the objectives of the Society.</p> <p>11.4. Executive Committee is responsible to maintain accurate accounts of the money spend from the working capital.</p> <p>11.5. Society working capital shall not be distributed among the Members at any cost.</p>
<p>In the Principal Bye- Law Clause 18 shall be added as</p>	<p style="text-align: center;">ARTICLE- XII ANNUAL RETURN FILING</p> <p>12.1. Within Fourteen days from the date of Annual General Body, the original photocopy of the List of Executive Committee Members elected for the coming year, Income- Expenditure Statement approved by the General Body and Balance Sheet etc., certified by 3 Executive Committee Members shall be submitted to the Society Registrar.</p>
<p>Add</p>	<p style="text-align: center;">ARTICLE- XIII PROTOCOL</p> <p>13.1. In any regular meeting of the Society, the President, Secretary and the Treasurer shall occupy the seats in dais.</p> <p>13.2. In any public function conducted by the Society, the President, Secretary, Treasurer, or any national or state officers of IIA or invited dignitaries and the concerned program director shall occupy the seats in dais, and it should be odd in number</p>
	<p style="text-align: center;">ARTICLE- XIV - GENERAL</p> <p>14.1. Notices: Notice of general meeting of the Society, of the general body or of any committee may be given to members thereof respectively in such manner as may be decided from time to time by the Executive Committee.</p> <p>14.2. Minutes: Minutes of any of the committee meetings should be signed by the</p>



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President and Secretary in a serial numbered minutes book (Physical / electronic) after obtaining approval by the respective body.

14.3. Removal of members:

If in the opinion of the Executive Committee, the conduct or behavior of any member is considered prejudicial or detrimental to the interest of the Society, it shall give notice to the member concerned to explain his/ hers response in writing within 7 days of receipt. On receipt of his/ her reply in writing/electronically the executive committee shall examine the same in detail by themselves and if the averments obtained do not satisfy the executive committee, they may conduct a detailed enquiry through a disciplinary committee separately constituted for the purpose. The findings of such disciplinary committee shall be discussed by the executive committee and if found agreeable, the report shall be accepted and acted upon accordingly. If member is found guilty, he/ she may be suspended immediately with the approval of the Executive Committee, the matter shall be reported to the forthcoming general body meeting with specific recommendations of the disciplinary committee, for the removal of member from the membership permanently from the Society or for any other further action.

A member removed from membership of the society may submit application for fresh membership after a period of one year of such removal from membership. The application, if recommended by the executive committee of the society, shall be placed before the next general body for approval. The membership shall be reinstated with the approval of the General Body.

14.4. Alteration of rule / Amendment to the Constitution

No alteration or addition shall be made in the forgoing rules & regulations unless the alteration, addition, amendment or modification is accepted by the majority of not less than 2/3 of the members present at the general body meeting convened for the specific purpose, incorporating the specific item of amendment or alteration or modification in the agenda for such general body meeting.

14.5. Dual Post



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	<p>A member who is once elected as the office bearer of the ABS shall forthwith resign his/ her post he/ she is holding in ABS. If the member still continues, he/ she may be expelled from the post by the concerned general body.</p> <p>14.6. Membership Card: Executive Committee must provide Membership Cards to their members.</p> <p>14.7. Manual of procedure adopted by the AGM shall be binding on all other issues which don't contradict the bye law.</p>
Principal Bye-Law Clause 19 shall be amended as	<p>14.8. Bye- Law: Bye Law once approved by the general body, no member can question or raise any objections in the forthcoming general body other than that of proposing any alteration or amendment through proper channel.</p> <p>14.9. Upon decision of the Executive Committee to make amendments in the Memorandum or in the Bye – Law, that proposal either written or printed, shall be circulated among members of the society and for its further discussion General Body shall be convened with 14 days' notice. This proposal shall be approved by 2/3 Members in the General Body and shall be filed before the Registrar of the Society within Fourteen days from the date of General Body.</p>
	<p>14.10. No confidence/Special GB Motion for no confidence can be moved against an elected office bearer/ bearers on a signed request by not less than 1/5th of the members on the roles of the Society to the President, or to the Secretary in case of motion against the President, for calling the meeting of the general body for that specific purpose. The meeting convened for the discussion of the said motion shall secure a clear 2/3rd majority of the members on the roles to get it passed. When once, the no confidence motion is defeated, the same shall not be moved against the same office bearer/ bearers for the next six months. The meeting convened to discuss the no confidence motion shall be presided over by a third person who shall be the immediate past President/ a senior member nominated by the general body, when the motion stands against the</p>



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	sitting President himself.
	<p>14.11. Dispute Resolutions: Any dispute between a member and Society that is not resolved amicably by the Executive Committee of the Society may be referred for mediation before the President. The President of the Executive Committee or in his absence one of the Past Presidents appointed by the general body as mentioned in article 3.1 shall be the sole arbitrator.</p>
Principal Bye-Law Clause 20 shall be deleted and amended as	<p>14.12. Dissolution: Dissolution is possible if and only by a resolution passed by 3/4th of the total members of the Society vide general body meeting. In the event of dissolution of the Society, all the funds, properties and assets if any and liabilities of the society shall vest with the government or with another society having aims and objectives altogether or in part similar to this Society.</p>
Principal Bye-Law Clause 21 shall be entered as	<p>All the Provisions of the Travancore – Cochin Literary, Scientific and Charitable Societies Registration Act XII of 1955 shall be applicable to this Society. It is certified that the original copy of the Principal Bye- Law has been approved unanimously in the General Body, held on 26/10/2013.</p>
Add	This proposed amendment of the Principal Bye-Law has been approved unanimously in the General Body, held on
Add	If any of the Clauses mentioned above or amendments and additions made are found to be ultravires, such clause/ amendment/ addition shall not have any validity.